

# CLEANING CHECKLIST

To assist you in handing back the property to us we have provided you with a cleaning checklist. We hope you find this useful and if you are unable to be present at the Out Going inspection we ask that you leave this list on the kitchen bench for your **Property Manager**

<p><b>Kitchen:</b></p> <p>Stove top <input type="checkbox"/></p> <p>Oven <input type="checkbox"/></p> <p>Dishwasher <input type="checkbox"/></p> <p>Bench tops <input type="checkbox"/></p> <p>Cupboards (inside/out) <input type="checkbox"/></p> <p>Windows <input type="checkbox"/></p> <p>Window tracks <input type="checkbox"/></p> <p>Exhaust fan/rangehood <input type="checkbox"/></p> <p>Floors <input type="checkbox"/></p> <p>Blinds <input type="checkbox"/></p> <p>Walls/ceiling <input type="checkbox"/></p> <p>Light fittings <input type="checkbox"/></p> <p>Dishwasher <input type="checkbox"/></p>	<p><b>Lounge/dining/family/study:</b></p> <p>Windows <input type="checkbox"/></p> <p>Window tracks <input type="checkbox"/></p> <p>Floor coverings <input type="checkbox"/></p> <p>Walls/ceiling <input type="checkbox"/></p> <p>Ceiling fan/s <input type="checkbox"/></p> <p>Heater/air cond <input type="checkbox"/></p> <p>Blinds/curtains <input type="checkbox"/></p> <p>Light fittings <input type="checkbox"/></p> <p>Skirting boards <input type="checkbox"/></p> <p>Fly screens <input type="checkbox"/></p>										
<p><b>Bedroom/s:</b></p> <p>Windows and tracks <input type="checkbox"/></p> <p>Floor coverings <input type="checkbox"/></p> <p>Walls/ceiling <input type="checkbox"/></p> <p>Ceiling fan/s <input type="checkbox"/></p> <p>Blinds/curtains <input type="checkbox"/></p> <p>BIR (inside &amp; out) <input type="checkbox"/></p> <p>Light fittings <input type="checkbox"/></p>	<p><b>Bathroom/laundry:</b></p> <p>Windows <input type="checkbox"/></p> <p>Window tracks <input type="checkbox"/></p> <p>Floors/wall tiles <input type="checkbox"/></p> <p>Walls/ceiling <input type="checkbox"/></p> <p>Exhaust fan <input type="checkbox"/></p> <p>Blinds/curtains <input type="checkbox"/></p> <p>Bath/shower recess <input type="checkbox"/></p> <p>Vanity <input type="checkbox"/></p> <p>Light fittings <input type="checkbox"/></p>										
<p><b>External/garage/carport/gardens:</b></p> <table border="0"> <tbody> <tr> <td>Cobwebs <input type="checkbox"/></td> <td>Externals walls <input type="checkbox"/></td> </tr> <tr> <td>Garage/driveway floor stains <input type="checkbox"/></td> <td>External windows <input type="checkbox"/></td> </tr> <tr> <td>Mow/edge lawns <input type="checkbox"/></td> <td>Replace light globes <input type="checkbox"/></td> </tr> <tr> <td>External blinds <input type="checkbox"/></td> <td>De-weed garden <input type="checkbox"/></td> </tr> <tr> <td>Fly screens <input type="checkbox"/></td> <td>Sweep paths/driveway <input type="checkbox"/></td> </tr> </tbody> </table>		Cobwebs <input type="checkbox"/>	Externals walls <input type="checkbox"/>	Garage/driveway floor stains <input type="checkbox"/>	External windows <input type="checkbox"/>	Mow/edge lawns <input type="checkbox"/>	Replace light globes <input type="checkbox"/>	External blinds <input type="checkbox"/>	De-weed garden <input type="checkbox"/>	Fly screens <input type="checkbox"/>	Sweep paths/driveway <input type="checkbox"/>
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**As a courtesy to the next tenant please ensure that your rubbish & recycle bins are EMPTY, washed out and clean.**

